

## COVID-19 Emergency Plan (effective January 5, 2021)

- **The Spotsylvania Juvenile and Domestic Relations District Court Clerk's office will be closed to the public until Tuesday, January 12<sup>th</sup>.**
- **Court will remain open and cases will be heard.**
- **There will be a secure box at the front of the JDR clerk's window where pleadings and paperwork can be dropped off for processing.**
- **Payments may be mailed in, processed online, and over the telephone.**
- **Telephones will continue to be answered by the Deputy clerks.**
- **Protective orders and removals will continue to be taken as normal, and CSU will contact the clerk's office.**